

Palisades Park Public Library Board of Trustees

Minutes of Regular Meeting on March 13, 2025

At the Library Meeting Room

Flag Salute 7:00 PM

Attendance: Roll call

Name	Present	Absent
Barnabas Woo, President	X	
Alice Albanese		X
Fran Beck	X	
Irene Grala	X	
Helen Jeon		X
Hyoung Park	X	
Maureen Tansey	X	
Dr. Cirillo - Superintendent		X
Y. Christine Won-Yoon - Mayor Alternate	X	

Quorum was established.

The meeting is a regular meeting.

President's Report: Barnabas Woo

- Barnabas welcomed two additional members to the board - Hyoung Park and Alice Albanese. Hyoung Park is a newly appointed board member. Alice is long time board member whose 5 year term is reappointed with the Borough
- Christ Aufiero, a local general contractor, attended the meeting to introduce himself to the board. He will help with the library Roof Project as the middleman to work with the Architect Arcari and Iovino and the contractors . He will be onsite when the work begins to report the progress to the board to facilitate the process when possible.
- Barnabas said he met with all the library employees. He hopes that the board will give them an optimal atmosphere to work well together and overcome their challenges and resolve the problems together.

Approval of Minutes:

Resolution 2025-03-01: Approval of the Revised January Regular Meeting Minutes - Approved as the following: 5 yeses, and 1 abstain and 3 absences.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President			X			
A. Albanese						X

F. Beck		X	X			
I. Grala	X		X			
H. Jeon						X
H. Park					X	
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.			X			
J. Cirillo, Superintendent						X

Resolution 2025:03-02 Approval of the February Regular Meeting Minutes - Approved as the following: 5 yeses, 1 abstain and 3 absences.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President			X			
A. Albanese						X
F. Beck	X		X			
I. Grala		X	X			
H. Jeon						X
H. Park					X	
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.			X			
J. Cirillo, Superintendent						X

Resolution 2025:03-03 Approval of the February 2025 Executive Meeting Minutes - Approved as the following: 5 Yeses, 1 Abstain, and 3 Absences.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President			X			
A. Albanese						X
F. Beck		X	X			
I. Grala			X			
H. Jeon						X

H. Park					X	
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.	X		X			
J. Cirillo, Superintendent						X

Director’s Report: Esperanza Pacheco, Interim Director

Rachel Stephenson, Head Librarian will be attending ALA conference in Philadelphia and Yulia Abova, Teen Librarian, will be attending NJLA conference in Atlantic City. At the meeting this new resolution was created by attorney Kraig to allow them to meet the April deadline and register for the May and June conferences. The cost per attendee will not exceed \$2,000 each for their expenses. Dates for Rachel: 6/26-6/30. Yuliya 5/28-5/30.

Resolution 2025-03-12 This resolution is to approve the cost \$2,000 each for the two librarians, Rachel Stephenson and Yuliya Abova to attend annual librarian conferences. The resolution passes with 6 yeases and 3 absences.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President			X			
A. Albanese						X
F. Beck			X			
I. Grala			X			
H. Jeon						X
H. Park	X		X			
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.		X	X			
J. Cirillo, Superintendent						X

- The Interim Director also pointed out that there are volunteers who are asking for reimbursements for materials they are buying for the programs. Esperanza will report back on who the volunteers are so we may appropriate reimbursements. Attorney Kraig suggested that they get an equal allowance from the library bill list for each season. There may be 5 volunteers in this. We will put this into resolution for the next meeting.

Open to the Public

Andrew Meehan, Hackensack - He said according to the public contract law if we have project costs above \$10,000, we need to do the public bid.

Old Business:

Resolution 2025-03-04 Authorizing Reimbursement of Plaque: Maureen brought up that next time, it would be best to let the vendor submit the receipt to the library instead of buying and getting reimbursing with the receipt. Christine agreed but said there was no time to do this when it was presented to Joe’s retirement in December 2024. The resolution passed with 6 yeses, and 3 absences.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President			X			
A. Albanese						X
F. Beck		X	X			
I. Grala	X		X			
H. Jeon						X
H. Park			X			
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.			X			
J. Cirillo, Superintendent						X

Resolution 2025-03-05 Amending Bylaws - adding position and confirming A. Ahne in the position. Job description added in the Bylaws under article 5 section 8.3 Officers and Board Staff. The resolution passes with 6 yeses, and 3 absences.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President			X			
A. Albanese						X
F. Beck		X	X			
I. Grala			X			
H. Jeon						X
H. Park			X			
M. Tansey	X		X			
Y. Won -Yoon - Mayor Alt.			X			
J. Cirillo, Superintendent						X

Resolution 2025-03-06 Deposit the Santander CD Check into New Millenium Bank - Borough Treasurer, Mike Apicella and CFO, Roy Rigittano to deposit a check of \$21,312.73 in New Millenium Bank with 4.25% 12 months APY offer letter. Hyoung Park, Board Treasurer will accompany them to facilitate the deposit of funds. The resolution passes with 6 yeses and 3 absences.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President	X		X			
A. Albanese						X
F. Beck			X			
I. Grala		X	X			
H. Jeon						X
H. Park			X			
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.			X			
J. Cirillo, Superintendent						X

Resolution 2025-03-07 Resolution Consenting to the Arcari and Iovino Proposal - The Board previously authorized Shared Service Agreement with the Borough. The Board approves the first renovation cost proposal submitted by Arcari & Iovino for the Roof Project (estimated not to exceed \$12,400.00) consistent with the terms of the Board's SSA with the Borough. The resolution passed with 6 yeses, and 3 absences.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President	X		X			
A. Albanese						X
F. Beck			X			
I. Grala		X	X			
H. Jeon						X
H. Park			X			
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.			X			
J. Cirillo, Superintendent						X

New Business:

Resolution 2025-03-08 March Bill List - Approved with 6 yeases and 3 absences

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President			X			
A. Albanese						X
F. Beck		X	X			
I. Grala	X		X			
H. Jeon						X
H. Park			X			
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.			X			
J. Cirillo, Superintendent						X

Resolution 2025-03-09 Resolution to Appoint Treasurer - Hyoung Park to fill the position of the 2025 Treasurer. The resolution passes with 6 yeases and 3 absences.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President	X		X			
A. Albanese						X
F. Beck			X			
I. Grala			X			
H. Jeon						X
H. Park			X			
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.		X	X			
J. Cirillo, Superintendent						X

Resolution 2025-03-10 Resolution to Hire the Roof Oversight Service of Chris Aufiero - working under the SSA with the Borough and Architect Arcari & Ioviino, the Board has awarded Chris Aufiero to provide construction oversight services on the Roof Project effective of March 12, 2025 in the amount not to exceed \$4,000 consistent with the proposal on file with the Board. The resolution passed with 6 yeases and 3 absences.

Trustees	Motion	Second	Yes	No	Abstain	Absent
B. Woo, President			X			
A. Albanese						X
F. Beck		X	X			
I. Grala	X		X			
H. Jeon						X
H. Park			X			
M. Tansey			X			
Y. Won -Yoon - Mayor Alt.			X			
J. Cirillo, Superintendent						X

- Attorney Kraig will prepare the contract for Chris Aufiero.

Resolution 2025-03-11 Enter into Executive Session on March 13, 2025 - OPMA 10:4-6 permits the exclusion of the public from a public body meeting in certain circumstances; and the Board of Trustees wishes to discuss the following issues:

- 1. Matters covered by the Attorney Client Privileges; and**
- 2. Personnel Matters**

The Board approved with 6 yeases and 3 absences to enter into the closed meeting at 9:15 PM.

The Board closed the closed meeting at 9:55 PM

M. Tansey made a motion to adjourn the meeting and F. Beck seconded. All who were in attendance voted yes and the meeting was adjourned at 10 PM.