



# Borough of Palisades Park

275 Broad Avenue

Bergen County, N.J. 07650

Building Department

Tel: (201) 585-4108

Fax: (201) 585-4110

## RESIDENTIAL OWNER CERTIFICATE

Today's Date: \_\_\_\_\_ Anticipated Closing Date: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

Number of Units in the Building: \_\_\_\_\_ Unit Number Purchased: \_\_\_\_\_ BLOCK & LOT \_\_\_\_\_

### PRESENT OWNER NAME:

(LLC'S must include actual name of manager/principal or application will be rejected)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

### PURCHASERS' NAME:

(LLC'S must include actual name of manager/principal or application will be rejected)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ EMAIL: \_\_\_\_\_

### **FEES: PAYABLE to BOROUGH OF PALISADES PARK**

\$150.00 Condominium and Co-ops

\$375.00 Three-Ten Unit Dwelling

\$150.00 One - Two Unit Dwellings

\$ 75.00 Each Add'l Over Ten Units

\$50.00 REINSPECTION FEE PER UNIT FOR EACH ADDITIONAL INSPECTION

**\*APPLICATION MUST CONTAIN PURCHASERS ORIGINAL SIGNATURES AND BE  
NOTARIZED**

\_\_\_\_\_  
Purchaser's Signature

\_\_\_\_\_  
Purchaser's Name (PRINT)

SWORN TO AND SUBSCRIBE TO  
ME BEFORE ON THIS \_\_\_\_\_ DAY  
OF \_\_\_\_\_, 20\_\_\_\_

\*\*\*\*\*

**PLEASE COMPLETE THE REQUIRED AFFIDAVIT ON PAGE 2 OF THIS  
APPLICATION.**

### **CERTIFICATION/AFFIDAVIT**





I, \_\_\_\_\_, am 18 years of age or older and do solemnly affirm and say:  
I am the PURCHASER of the premises located at \_\_\_\_\_  
\_\_\_\_\_ in the Borough of Palisades Park, County of Bergen and State of New Jersey.

As of this date, \_\_\_\_\_, the said premises contains \_\_\_\_\_ dwelling units occupied or intended to be occupied by persons living independently of each other. Furthermore, I am purchasing said property in "as is" condition and will be held responsible for any and all outstanding violations that exist at time of and after the closing date as long as I am in possession of said property. Should I wish to convert same into anything but a \_\_\_\_\_ unit building, I will do so by following all applicable laws and codes of Palisades Park, Uniform Construction Code and the Bureau of Housing Inspection/Hotel and Multiple Dwelling Law. Furthermore, I shall notify the Bureau of Housing Inspection immediately in the event that the said premises are converted at any time in the future to contain any more than the \_\_\_\_\_ dwelling units so occupied or intended to be occupied and I understand that I shall be liable to a penalty in the event that I fail to do so.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Any person who violates or causes to be violated, any provisions of the HOTEL AND MULTIPLE DWELLING LAW, N.J.S.A. 55:13A-19(a), shall be liable to a penalty of not less than \$50.00 nor more than \$500.00 for each violation, and a penalty of not less than \$500.00 nor more than \$5,000.00 for each continuing violation. These violations are separate and apart from any Uniform Construction Code violations and any Uniform Fire Code violations

Signature of Purchaser \_\_\_\_\_

SWORN TO AND SUBSCRIBED TO  
BEFORE MORE ON THIS \_\_\_\_\_  
DAY OF \_\_\_\_\_, 20\_\_\_\_

Print Name \_\_\_\_\_

OFFICE USE ONLY BELOW THIS LINE

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\_\_\_\_\_ BOILERS/FURNANCES; must have one of the following: a full fire rated ceiling or a sprinkler installed on the code water line

\_\_\_\_\_ BUILDING INSPECTIONS; all final inspections on any permits have been finalized

\_\_\_\_\_ EGRESS; free and clear

\_\_\_\_\_ ENTRY TO ALL AREAS OF PROP.

\_\_\_\_\_ EXIT DOORS; free of pad locks/key locks

\_\_\_\_\_ EXIT SIGNS; operating properly - illuminated/emergency lighting

\_\_\_\_\_ EXTINGUISHERS; are required within ten feet of any kitchen and must be properly mounted and readily accessible

\_\_\_\_\_ HANDRAILS; required on all stairs with 3 or more risers + landing on int/ext. stairs

\_\_\_\_\_ LOCKS; No keyed locks on any interior doors

\_\_\_\_\_ PERMITS-BLDG CODE and/or MUNICIPAL

\_\_\_\_\_ SMOKE DETECTOR/CARBON MONOXIDE

\_\_\_\_\_ SPRINKLERS; operating properly

\_\_\_\_\_ TRASH/RUBBISH; no accumulation

inside or outside

\_\_\_\_\_ VIOLATIONS-BUILDING CODE; no

outstanding violations

\_\_\_\_\_ VIOLATIONS - PROPERTY

MAINTENANCE; no outstanding

violations

\_\_\_\_\_ WINDOWS; operable and no broken or

cracked glass

INSPECTOR SIGNATURE: \_\_\_\_\_

DATE OF INSPECTIONS: \_\_\_\_\_

NOTES: \_\_\_\_\_





# Borough of Palisades Park

Bergen County, N.J. 07650

BUREAU OF FIRE PREVENTION  
275 BROAD AVENUE  
PALISADES PARK, NEW JERSEY 07650  
PHONE: (201) 585-4132  
FAX: (201) 944-8059



## APPLICATION FOR A SALE CERTIFICATE

PROPERTY ADDRESS: \_\_\_\_\_ APT/UNIT # \_\_\_\_\_

CHECK ONE: 1 FAMILY: \_\_\_\_\_ 2 FAMILY: \_\_\_\_\_ 3 FAMILY: \_\_\_\_\_ 4+ FAMILY: \_\_\_\_\_ CONDO: \_\_\_\_\_  
DUPLEX: \_\_\_\_\_ CO-OP: \_\_\_\_\_ TOWNHOUSE: \_\_\_\_\_ COMMERCIAL: \_\_\_\_\_ RESIDENTIAL/COMMERCIAL: \_\_\_\_\_

PROPERTY OWNER'S NAME: \_\_\_\_\_

PROPERTY OWNER'S ADDRESS: \_\_\_\_\_

PROPERTY OWNER'S PHONE: \_\_\_\_\_ PROPERTY OWNER'S EMAIL: \_\_\_\_\_

BUYER'S NAME: \_\_\_\_\_

BUYER'S ADDRESS: \_\_\_\_\_

BUYER'S PHONE: \_\_\_\_\_ BUYER'S EMAIL: \_\_\_\_\_

SIGNATURE \_\_\_\_\_

PRINT NAME \_\_\_\_\_

FEE: \$ \_\_\_\_\_ CHECK # \_\_\_\_\_

MAKE CHECKS PAYABLE TO: PALISADES PARK FIRE PREVENTION BUREAU

ONE/TWO FAMILY	\$100.00
ALL OTHERS PER UNIT	\$100.00





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275 BROAD AVENUE  
PALISADES PARK, NEW JERSEY 07650  
PHONE: (201) 585-4132  
FAX: (201) 944-8059



DWELLING LOCATION:  
(NOT MAILING ADDRESS)

BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_

STREET: \_\_\_\_\_

\*NOTE: ALL BOXES MUST BE CHECKD IN ORDER FOR CERTIFICATION TO BE VALID

[ ] **SMOKE DETECTORS SHALL BE LOCATED:**

- IF CONSTRUCTED PRIOR TO 1977 - ON EACH LEVEL OF DWELLING AND WITHIN 10 FEET OF SLEEPING AREAS. DETECTORS MAY BE BATTERY POWERED PROVIDED THEY UTILIZE A 10-YEAR SEALED BATTERY.
- IF CONSTRUCTED BETWEEN 1977 AND 1983 - 110V SMOKE DETECTOR IN THE BASEMENT, AND WITHIN 10 FEET OF ALL SLEEPING ROOMS. NO INTERCONNECTION OR BATTERY BACK-UP REQUIRED; HOWEVER, BATTERY BACKUP IS STRONGLY RECOMMENDED. BATTERY OPERATED SMOKE DETECTION IS REQUIRED ON ALL OTHER LEVELS AND SHALL UTILIZE ONLY 10-YEAR SEALED BATTERY DETECTORS.
- IF CONSTRUCTED BETWEEN 1984 AND 1989 - 110V SMOKE DETECTOR ON EACH LEVEL OF DWELLING, AND WITHIN 10 FEET OF ALL SLEEPING ROOMS. ALL SMOKE DETECTORS SHALL BE INTERCONNECTED. BATTERY BACK-UP IS NOT REQUIRED BUT IS STRONGLY RECOMMENDED.
- IF CONSTRUCTED BETWEEN 1990 AND 1992 - 110V SMOKE DETECTOR WITH BATTERY BACK-UP LOCATED ON EACH LEVEL OF THE STRUCTURE, INSIDE OF EACH SLEEPING ROOM, AND WITHIN 10 FEET OUTSIDE OF SLEEPING ROOMS. ALL SMOKE DETECTORS SHALL BE INTERCONNECTED. BATTERY BACK-UP IS REQUIRED UNLESS THE BUILDING IS FULLY SPRINKLERED. NEVERTHELESS, BATTERY BACK-UP IS STRONGLY RECOMMENDED.
- IF CONSTRUCTED BETWEEN 1993 AND 1999 - 110V SMOKE DETECTORS WITH BATTERY BACK-UP LOCATED ON EACH LEVEL OF THE STRUCTURE, INSIDE OF EACH SLEEPING ROOM, AND WITHIN 10 FEET OUTSIDE OF SLEEPING ROOMS. ALL SMOKE DETECTORS ARE TO BE INTERCONNECTED. SMOKE DETECTION IS NOT REQUIRED IN BEDROOMS IF BUILDING IS FULLY SPRINKLERED. BATTERY BACK-UP IS NOT REQUIRED IF BUILDING IS FULLY SPRINKLERED. NEVERTHELESS, BATTERY BACK-UP IS STRONGLY RECOMMENDED.
- IF CONSTRUCTED BETWEEN 2000 AND PRESENT - 110V SMOKE DETECTORS WITH BATTERY BACK-UP LOCATED ON EACH LEVEL OF THE STRUCTURE, INSIDE ALL SLEEPING ROOMS, AND WITHIN 10 FEET OUTSIDE OF SLEEPING ROOMS. ALL SMOKE DETECTORS ARE TO BE INTERCONNECTED. (NOTE: THERE ARE NO BATTERY BACK-UP EXEMPTIONS FOR A FULLY SPRINKLERED BUILDING.)

ALL BATTERY-OPERATED SMOKE DETECTORS SHALL BE OF THE 10-YEAR SEALED BATTERY TYPE AND MUST BE UL-LISTED OR ETL-LISTED.

SMOKE DETECTORS SHALL BE INSTALLED SECURELY AT THE HIGHEST POINT OF THE CEILING OR, FOR LEVEL CEILINGS, MAY BE INSTALLED ON A WALL BETWEEN 4 AND 12 INCHES BELOW THE CEILING.

**ALL SMOKE DETECTORS WITH A MANUFACTURE DATE GREATER THAN 10 YEARS MUST BE REPLACED.**

\_\_\_\_\_ DETECTOR DATE OF MANUFACTURE



[ ] **CARBON MONOXIDE DETECTORS SHALL BE LOCATED:**

- WITHIN 10 FEET OF ALL SLEEPING AREAS.
- ON EVERY LEVEL OF DWELLING.
- IMMEDIATELY OUTSIDE ANY ROOM CONTAINING A FUEL-BURNING APPLIANCE.
- IN CLOSE PROXIMITY TO THE ENTRANCE OF AN ATTACHED GARAGE.

ALL CARBON MONOXIDE DETECTORS WITH A MANUFACTURE DATE GREATER THAN 5 YEARS MUST BE REPLACED UNLESS MANUFACTURER'S LITERATURE ALLOWS FOR A LONGER PERIOD.

CARBON MONOXIDE DETECTION THAT IS PART OF A COMBINATION SMOKE/CARBON MONOXIDE DETECTOR WITH A 10-YEAR SEALED BATTERY IS GOOD FOR 10 YEARS FROM DATE OF MANUFACTURE.

\_\_\_\_ DETECTOR DATE OF MANUFACTURE

[ ] **FIRE EXTINGUISHERS**

- ONE & TWO-FAMILY HOMES AND ATTACHED SINGLE FAMILY DWELLINGS - NOT REQUIRED
- MULTI-UNIT OCCUPANCIES (E.G. HIGH-RISE AND MID-RISE APARTMENTS, GARDEN APARTMENTS, ETC.) - AN APPROVED, LISTED-TYPE ABC FIRE EXTINGUISHER MOUNTED NO MORE THAN TEN (10) FEET FROM THE KITCHEN WITH A MINIMUM RATING OF 1A:10B:C; HOWEVER, NOT REQUIRED IF THE BUILDING PROVIDES COMMON-AREA FIRE EXTINGUISHERS WITHIN 75' FEET OF TRAVEL FROM THE DWELLING UNIT.

MAIL CERTIFICATE TO: \_\_\_\_\_

PHONE #: \_\_\_\_\_

FAX #: \_\_\_\_\_

ZIP: \_\_\_\_\_

EMAIL CERTIFICATE TO: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

PHONE #: \_\_\_\_\_

CLOSING DATE: \_\_\_\_\_

I \_\_\_\_\_ HEREBY CERTIFY THAT AT THE ABOVE REFERENCED LOCATION, OF WHICH I AM THE OWNER, AGENT, TENANT, OR NJ LICENSED ELECTRICIAN, THE FOLLOWING ITEMS HAVE BEEN INSTALLED, MAINTAINED, AND CHECKED FOR PROPER OPERATION IN ACCORDANCE WITH N.J.A.C. 5:70-2.3, N.J.A.C. 5:70-4.19, N.J.A.C. 5:70-3,907.21, N.J.A.C. 5:70-3,703.2.3, AND NFPA 72.

DATE \_\_\_\_\_

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
PRINTED NAME