

Palisades Park Library
Minutes of Meeting (Virtual)
September 2, 2021



Meeting Called to Order

@7:00 by Joe Ferguson

Roll Call-Sophie Lee

Present

Sophie Lee
Katie
Fran Beck
Rich Giacabone
Joe Ferguson
Carol Ferguson
Lee Hsieh

Absent

Maureen Tansey
Alice Albanese

Acceptance of Minutes: Carol Ferguson made a motion to accept the minutes of June 3, 2021 meeting, 2nd by Lee Hsieh: all in favor.

Treasurer's Report- Opening balance 28,258.12, Deposit 2,906.78 for April & May, Checks issued 2,205.00 Ending balance 28.960.83 Motion to accept minutes Richard Giacabone 2nd Frank Beck: all in favor

President's Report: by Joe Ferguson

Due to heavy rain on 9/1/2021 no damage, very grateful.

Director's Report :

Starting October 1, 2021 Katie will on Maturity Leave. Rachel will take her place till Katie returns. Katie will return around March or April.

We had an eventful summer. The library has had since reopening May 21 about 1500 patrons visiting the library every month.

We are planning two great events in September. A poster exhibit from the 911 memorial & museum. They also provide us with a 35 minute video we can play on demand that the public can watch while visiting the poster exhibit.

On September 23 we will host a library day event in the library parking lot. Event is designed to highlight different programs and resources available to the public for free with their library card. We will have giveaways and information about the library, including explanations and demonstrations to access our digital resources. Will include a children's story time, an adult programming hosted by students from our Korean Language class, take home crafts for all ages. Traffic cops will be there to assist us. Event to take place on September 23, from 3 to 7pm.

Received an email from Councilman Paul Kim letting us know COVID -19 testing will be continuing under the library 5 days a week.

There are parking issues, limited to the lot next to the library at this point. The hope is teachers and parents don't park there during the school year.

Our Korean Language class was featured in the Korean Newspaper in June. The celebration was called Taste of Korea. Everyone who attended was very excited that the library was able to host events outdoors. We hope to be able to bring the students back to the library soon.

Chaeyun Park who received the first library scholarship, send us a thank you letter. It was great to see the student is so appreciative.

Director's Requests

Our Union has finally come to agreement. Joe should be presented with the contract soon to sign. Agreement is for January 1, 2020 through December 31, 2024 . We will table till October meeting.

We need to update our current Covid -19 Policy.
Motion made by Sophie 2nd by Carol : all in favor

We would like the unattended children's policy to return to the previous 8 years and younger.

We will still enforce masks and limit groups.

Would like to hire a new part time library assistant. Would work up to 24 hours and be paid \$13.00 an hour. Motion made by Joe, 2nd by Fran: all in favor.

ROLL CALL

Lee Hsieh
Sophie Lee
Rich Giacabone
Joe Ferguson
Carol Ferguson
Fran Beck

Would like to sell outdated electronics through the Borough. We have about 70 pieces of equipment. Rob DeVito is willing to help us out but needs a resolution from library board to authorize the sale of the equipment. Motion made by Joe 2nd by Sophie: all in favor
Requesting we spent \$6000 (subscription fee) and \$1500 (set up fee) for the first year. We would sign a 3 year contract and pay \$5000 paid annually after the first year.
Motion made by Joe, 2nd by Fran : all in favor

ROLL CALL

Lee Hsieh
Sophie Lee
Rich Giacabone
Joe Ferguson
Carol Ferguson
Fran Beck

Rachel will be at a library conference on October 7th. Can move the next board meeting to Thursday, October 14. Motion made by Joe, 2nd by Lee: all in favor

Open to Public

Insook Kang a customer at the library would like more Korean help available.

Yong Cho a resident from our community was very happy to hear art classes will restart.

New Business

Wishing Katie the best.

Old Business

None

Meeting Adjourn 7:45 Motion made by Carol, 2nd by Sophie: All in favor

Palisades Park Public Library
Closed Session
May 6, 2021

Personnel request: Employee Agreements approval for Katie Piano and Rachel Stephenson.

Motion made to approve agreement Joe 2nd by Fran

Personnel request to hire a new circulation assistant. \$13/hrs. 16 hours a week not to exceed 24 hours weekly. Motion made by Joe 2nd by Carol: all in favor

Roll Call

Alice Albanese

Sophie Lee

Fran Beck

Rich Giacabone

Joe Ferguson

Carol Ferguson

Motion to into open session by Joe 2nd by Sophie: all in favor

