

Palisades Park Library
Minutes of Meeting
November 5,, 2020



Meeting Called to Order

@7:08PM by Joe Ferguson

Roll Call-Sophie Lee

Present

Lee Hsieh
Maureen Tansey
Alice Albanese
Sophie Lee
Katie
Rich Giacobone
Joe Ferguson
Carol Ferguson
Fran Beck

Absent

Approval of minutes

Minutes of February, June, September and October were approved.
Joe Ferguson made a motion 2nd by Rich Giacobone: all in favor. August minutes were not approved at this time.

Treasurer's Report-Carol Ferguson for February 2020

No report at this time.

President's Report: by Joe Ferguson

Concerns about leaky roof and when it will be repaired. Computer has to be moved and carpet got wet. It should be scheduled for repair soon, waiting on Boro Hall allocation of funds.

Director's request-Katie Piano

Railings painted.
New book drop delivered and secured by DPW.
New book shelves and rug for kids area.
10 new chrome books purchased
Union Contract should be settled soon.
Trustees need 7 more hours for this year.

Director's Request

2021 Board Meetings to occur the first Thursday of the month at 7pm.
January 7, 2021
February 4, 2021
March 4, 2021
April 1, 2021
May 6, 2021
June 3, 2021
No meetings in July
No meetings in August
September 2, 2021
October 7, 2021

November 4, 2021

December 2, 2021

Would like to subscribe to the service called Kanopy. This is a movie streaming service. We put in \$5,000.00 and it carries over to the next year. Each video is \$2.00 and taken out of our account balance. Joe made motion 2nd by Sophie Lee: all in favor.

Would like to open the library to the public on Monday 9, 2020. Would open for browsing, borrowing, computer use, and copy machine use for (4) hours a day. Seats will be removed, no use of the restroom and no water fountain use.

Hours open for browse and borrow:

Monday: 3pm-7pm

Tuesday: 11am-3pm

Wednesday: 3pm-7pm

Thursday: 11am-3pm

Friday: 11am-3pm

Saturday: 11am-3pm

Door side pick up and assistance by staff available

Monday: 10am-7pm

Tuesday: 10am-7pm

Wednesday: 10am-7pm

Thursday: 10am-7pm

Friday: 10am-5pm

Saturday: 10am-4pm

25 individuals allowed in the building at once 25%. Our capacity is 61 individuals.

Joe Ferguson made a motion to open 2nd by Carol Ferguson: all in favor.

Employees to fill out a COVID form before starting work and entering the building. A program called Share 911 the purchase cost would be \$20.00 per month.

Maureen Tansey made a motion to purchase Share 911 2nd by Alice Albanese: all in favor

New Business

None

Old Business

None

Go into closed session 7:37. Motion made by Joe Ferguson 2nd by Sophie Lee: all in favor.

Motion to return to open session 7:44

Hire Stephanie as part time adult services librarian \$34.00 an hour up to 24 hour week.

Joe motion 2nd by Rich: all in favor

Roll call

Lee Hsieh

Fran Beck

Maureen Tansey

Alice Albanese

Sophie Lee

Rich Giacobone

Joe Ferguson

Carol Ferguson

To increase Ilya Meylakh's part time hours to 6 hours more to total 24 hours per week.

Joe made motion 2nd by Fran; all in favor

Roll Call

Lee Hsieh

Maureen Tansey

Alice Albanese

Sophie Lee

Rich Giacobone

Joe Ferguson

Carol Ferguson

Fran Beck

To hire library assistant

Joe made motion 2nd by Sophie Lee

Roll Call

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Sophie Lee

Rich Giacobone

Joe Ferguson

Carol Ferguson

Fran Beck

Circulation Assistants/Library Assistants \$12 to \$13. Pages \$10 to \$12, to start as of January 2021.

Joe made motion 2nd Alice: all in favor

Roll Call

Lee Hsieh

Maureen Tansey

Alice Albanese

Sophie Lee

Rich Giacobone

Joe Ferguson

Carol Ferguson

Fran Beck

Meeting Adjourned 7:54

Motion made by Joe 2nd by Alice: all in favor

