

Palisades Park Library
Minutes of Meeting
January 7, 2021



Meeting Called to Order

@7:02PM by Joe Ferguson

Roll Call-Sophie Lee

Present

Lee Hsieh
Maureen Tansey
Alice Albanese
Sophie Lee
Katie
Rich Giacobone
Joe Ferguson
Carol Ferguson
Fran Beck

Absent

Approval of minutes

Approve minutes for December 3, 2020 -Motion made by Alice Albanese, 2nd Carol Ferguson:
all in favor

Treasurer's Report-Carol Ferguson

Closing amount \$22,371.52 from last month
Interest \$1.10
Checks Written. \$1,107.15
Closing amount \$21,265.47

President's Report: by Joe Ferguson

Dave said roof repairs will start next week.

Director's Report- Katie Piano

Earn sick leave for PT staff. Employees accrue 1 hour of earned sick leave for every 30 hours worked, up to a maximum of 40 hours of leave per benefit year.

Having some new technology installed by BCCLS. Update some computers and get new receipt printers.

Staff reviews have been completed for all full time and part time staff. Any board member wishes to see the reviews please let Katie know.

The amount of \$4,500.00 has been received from the Korean Consulate for Korean Language classes and cultural events.

Katie has advertised for the part time library assistant position. Has received two applications, hoping after the holidays more people will be searching for a new job.

A draft of the 2021 budget is underway, waiting for December 2020 report from the finance dept.

Director's Request-Katie Piano

Request for \$6,000.00 for new website for the startup year. The first year the price is the highest, year after that about 1,000.00. Can be paid as the board choose, they also accept PO's. Motion made Joe, 2nd Lee: all in favor

Roll Call

Lee Hsieh
Maureen Tansey
Alice Albanese
Sophie Lee
Rich Jacobone
Joe Ferguson
Carol Ferguson
Fran Beck

An online program called LinkedIn Learning \$4,500.0 annually. It will assist in professional development for staff but also be a valuable resource for the public when learning skills and continuing education. Motion to spend \$4500 Joe Ferguson, 2nd Carol Ferguson: all in favor

Roll Call

Lee Hsieh
Maureen Tansey
Alice Albanese
Sophie Lee
Rich Jacobone
Joe Ferguson
Carol Ferguson
Fran Beck

Katie would like to continue to use the Library Board checking account for professional development expenses including membership to professional organizations. Motion made to use Bd. Checking up to \$4000, by Joe Ferguson, 2nd Sophie Lee: all in favor

Roll Call

Lee Hsieh
Maureen Tansey
Alice Albanese
Sophie Lee
Rich Jacobone
Joe Ferguson
Carol Ferguson
Fran Beck

Katie received a letter and shared that letter from a member of the public regarding the Santa mural in the library. Board's response to the letter was this matter has already been discussed and the decision remains the same.

New Business

A thoughtful letter was send from the Mr. Freddy Nunez, PP High School principal, thanking Sujeli Contreras's for providing assistance during their Parent/Teacher conferences on December 15, 2020.

Old Business

None

Motion to go into Closed Session 7:24 Joe Ferguson, 2nd by Alice Albanese

Motion to go back to open session 7:31 Joe Ferguson 2nd by Alice Albanese

To give stipend to Allison Tansey of \$2600.00 Motion made by Joe, 2nd by Sophie Lee: all in favor

Roll Call

Lee Hsieh
Maureen Tansey-Excused
Alice Albanese
Sophie Lee
Rich Giacobone
Joe Ferguson
Carol Ferguson
Fran Beck

To give Sujeli Contreras increase in stipend from \$2500 to \$3900. Motion made by Joe, 2nd by Sophie Lee: all in favor

Roll Call

Lee Hsieh
Maureen Tansey
Alice Albanese
Sophie Lee
Rich Giacobone
Joe Ferguson
Carol Ferguson
Fran Beck

Meeting Adjourn. 7:33. Motion made by Joe, 2nd by Alice Albanese: all in favor