

Borough of Palisades Park
275 Broad Avenue
County of Bergen
State of New Jersey

Work & Regular Meeting
of the Mayor & Council
October 26, 2021

Mayor Christopher Chung opened the meeting at 5:03 P.M.

Statement: This is a Work Session of the Mayor & Council, and notice was given as follows:

1. Notice was filed January 5, 2021 with The Record & Newark Star Ledger, both official newspapers of the Borough.
2. Notice was posted on the Bulletin Board.
3. Copy is preserved in the Clerk's Office.

Pledge of Allegiance Led By Councilperson: **MICHAEL VIETRI**

Moment of Silence for Our Troops

ROLL CALL:

Councilperson

"	Kim	Present
"	Lee	Present
"	Min	Present
"	Park	Present
"	Pirrera	Present
"	Vietri	Present

Borough Attorney John Schettino, Esq. Present

Borough Administrator David Lorenzo Present

PRESENTATION OF ANNUAL INSURANCE REVIEW BY RISK MANAGER

The Borough's Risk Manager, Ezio Altamura, reviewed the Borough's insurance policies for the year 2021. He reviewed the claims and pointed out that the amount paid out for claims was reduced from 2018. He stated that in 2020, the Borough of Palisades Park was awarded the top safety award in the South Bergen JIF. The Borough received \$2,000.00 as an award. For the 2020 policy year, the Borough also received a \$20,126 dividend due to the profitability of the insurance fund.

Councilman Kim asked if the deductible of \$2,500.00 was normal. Mr. Altamura stated that the amount of \$2,500.00 was due to the extensive limits and coverage throughout the public entities and municipalities.

PRESENTATION OF BEST PRACTICES INVENTORY BY CHIEF FINANCIAL OFFICER

The Borough's Chief Financial Officer, Roy Riggitano, reviewed the Best Practices Inventory. 100% of State aid will be awarded to Palisades Park sometime in early December. Palisades Park met the criteria for the BPI. There were 5 no's out of 25 questions. Mr. Riggitano reviewed three items that would be rectified: 1.) The municipality will feature a link on its website to the Division of Taxation's Property Tax Relief Program webpage at <https://www.state.nj.us/treasury/taxation/relief.shtml> 2.) Shared service agreements will be filed with the DLGS and 3.) Agreements will be filed with PERC.

ADOPTION OF PREVIOUS MONTH'S MINUTES

Mayor & Council Meeting: September 28, 2021

CONSENT AGENDA:

RESOLUTION 2021-241	Claims
RESOLUTION 2021-242	Authorization of Tax Settlement (RE: 111 Grand Plaza LLC, 111-113 Grand Ave)
RESOLUTION 2021-243	Authorization of Tax Settlement (RE: 315 Mountain Rd LLC, 511 Lincoln St)
RESOLUTION 2021-244	Authorization of 4 th Quarter Tax Bill Due Date
RESOLUTION 2021-245	Authorization of Municipal Alliance Grant for Alcoholism & Drug Abuse
RESOLUTION 2021-246	Authorization of Borough Clerk to Advertise for RFQ's (RE: Professional Services)
RESOLUTION 2021-247	Authorization of Full-Time Special Class I Police Officer
RESOLUTION 2021-248	Authorization of Shared Services Agreement between the County of Bergen and the Borough of Palisades Park for the Provision of Information Technology Services
RESOLUTION 2021-249	Authorization of Department of Public Works Full-Time Laborers (RE: M. Bonaguaro & R. Corby)
RESOLUTION 2021-250	Award of Transportation for 2021 Senior Citizen Trips
RESOLUTION 2021-251	Authorization of Chapter 159 Insertion of Revenue and Appropriation RE:

Borough of Palisades Park
Work Session of the Mayor and Council
October 26, 2021

	Body Worn Camera Grant
RESOLUTION 2021-252	Authorization of Proposal for Consulting Services for the Palisades Park Police Department Provided by Rodgers Group
RESOLUTION 2021-253	Authorization of Proposal for 2021/2022 TRG Online Training for the Palisades Park Police Department Provided by Rodgers Group
RESOLUTION 2021-254	Authorization of Shared Services Agreement between the Borough of Palisades Park and Palisades Park Police Department and the Palisades Park Board of Education effective November 1, 2021 thru June 30, 2022
RESOLUTION 2021-255	Authorization of Refund of Building Permit Fees Charged Pursuant to Borough Ordinances Until October 31, 2021 For Repair Work and/or Improvements Due to Hurricane Ida
RESOLUTION 2021-256	Authorization of Best Practices Inventory
RESOLUTION 2021-257	Authorization of Website Maintenance Agreement with Kepler Base, LLC
RESOLUTION 2021-258	Adoption of Civil Rights Resolution

COUNCIL REPORTS: None

Motion Made By Councilperson: Pirrera

Seconded By Councilperson: Kim

To Open Meeting to Public

All Present in Favor by Voice Vote.

PUBLIC PARTICIPATION:

Youbong Won-Yoon – Asked what the best way is to receive the meeting agenda for future Mayor & Council Meetings. She stated that there should be a Zoom meeting available for people to participate.

Stephanie Jang – Asked regarding Resolution #2021-254. She stated that this was passed at the Board of Education meeting, but she had not gotten any details regarding work hours, qualifications, etc.

Youngmin Jung – Commented about the security check done prior to the meeting. Strongly suggested to move Mayor & Council Meetings to 7 P.M.

Neris Papoters – Wanted a solution to the current problem of the increased drinking of alcohol in public. She asked Councilman Kim to stop texting her on her regular number. She also said that it was unnecessary to post the school's conditions on social media.

Karen Nascenti – Commented that the news channels visited the schools last year and reported on the schools conditions.

Rose Lonis – School conditions have been like this for many years, and this was not a new issue. The Board of Education has yet to address this problem.

Thomas Yook – Recommended the speed limit on Central Blvd be lowered to 25 mph. The Mayor & Council Meeting should be moved to a later time to allow more residents to attend.

Hyuk Man Kwon – Youngmin Jung (translator) Asked Mayor Chung if he is aware of what is going on in Palisades Park before the elections. The Borough Attorney John Schettino reminded Mr. Kwon to only speak about what is on the agenda.

James Rotundo – Commended the Mayor and Council on the two presentations that were received positively.

Motion Made By Councilperson: Pirrera

Seconded By Councilperson: Vietri

To Close Public Portion

All Present in Favor by Voice Vote.

Officer-in-Charge Shawn Lee – Announced that the Trunk or Treat event was Saturday at 11:30 A.M., and everyone was welcome. October was Breast Cancer Awareness month and No-Shave November would follow. He urged residents to lock their vehicles to prevent thefts.

Mayor Chung asked how we can help stop drinking in public. Captain Lee advised they are actively enforcing public intoxication and open container laws. A full-time Special has been appointed to tackle this everyday quality of life issue. John Schettino asked about patrolling the school areas. Capt. Lee confirmed that there would be police presence at the schools throughout the day.

Borough of Palisades Park
Work Session of the Mayor and Council
October 26, 2021

The Borough Administrator proceeded to answer the public's questions. Mr. David Lorenzo confirmed this meeting was posted on January 5 in the newspaper; the meeting was duly advertised so fair notice was given. Secondly, to answer Ms. Jang's request, the shared services agreement was just explained by Officer Lee. Temperature checks were a means of precaution, and the time of these meetings can be considered. John Schettino added that in Bergen County buildings, there are checklists in order to enter and this was not an uncommon occurrence. All resident concerns will be looked into.

Motion Made By Councilperson: Kim
Seconded By Councilperson: Pirrera
To Adjourn Work Session

All Present in Favor by Voice Vote.

Meeting adjourned at 5:40 P.M.

Attest:



Gina S. Kim, RMC
Borough Clerk

Borough of Palisades Park
Regular Meeting of the Mayor and Council
October 26, 2021

Mayor Christopher Chung opened the meeting at 5:40 P.M.

Statement: This is a Regular Meeting of the Mayor & Council, and notice was given as follows:

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3. Copy is preserved in the Clerk's Office.

ROLL CALL:

Councilperson

"	Kim	Present
"	Lee	Present
"	Min	Present
"	Park	Present
"	Pirrerera	Present
"	Vietri	Present

Borough Attorney John Schettino, Esq. Present

Borough Administrator David Lorenzo Present

ADOPTION OF PREVIOUS MONTH'S MINUTES

Mayor & Council Meeting: September 28, 2021

Motion Made By Councilperson: Kim

Seconded By Councilperson: Vietri

To Adopt the September 28, 2021 Mayor and Council Meeting Minutes

All Present in Favor by Voice Vote.

CONSENT AGENDA:

RESOLUTION 2021-241	Claims
RESOLUTION 2021-242	Authorization of Tax Settlement (RE: 111 Grand Plaza LLC, 111-113 Grand Ave)
RESOLUTION 2021-243	Authorization of Tax Settlement (RE: 315 Mountain Rd LLC, 511 Lincoln St)
RESOLUTION 2021-244	Authorization of 4 th Quarter Tax Bill Due Date
RESOLUTION 2021-245	Authorization of Municipal Alliance Grant for Alcoholism & Drug Abuse
RESOLUTION 2021-246	Authorization of Borough Clerk to Advertise for RFQ's (RE: Professional Services)
RESOLUTION 2021-247	Authorization of Full-Time Special Class I Police Officer
RESOLUTION 2021-248	Authorization of Shared Services Agreement between the County of Bergen and the Borough of Palisades Park for the Provision of Information Technology Services
RESOLUTION 2021-249	Authorization of Department of Public Works Full-Time Laborers (RE: M. Bonaguaro & R. Corby)
RESOLUTION 2021-250	Award of Transportation for 2021 Senior Citizen Trips
RESOLUTION 2021-251	Authorization of Chapter 159 Insertion of Revenue and Appropriation RE: Body Worn Camera Grant
RESOLUTION 2021-252	Authorization of Proposal for Consulting Services for the Palisades Park Police Department Provided by Rodgers Group
RESOLUTION 2021-253	Authorization of Proposal for 2021/2022 TRG Online Training for the Palisades Park Police Department Provided by Rodgers Group
RESOLUTION 2021-254	Authorization of Shared Services Agreement between the Borough of Palisades Park and Palisades Park Police Department and the Palisades Park Board of Education effective November 1, 2021 thru June 30, 2022
RESOLUTION 2021-255	Authorization of Refund of Building Permit Fees Charged Pursuant to Borough Ordinances Until October 31, 2021 For Repair Work and/or Improvements Due to Hurricane Ida
RESOLUTION 2021-256	Authorization of Best Practices Inventory
RESOLUTION 2021-257	Authorization of Website Maintenance Agreement with Kepler Base, LLC
RESOLUTION 2021-258	Adoption of Civil Rights Resolution

CONSENT AGENDA:

RESOLUTION 2021-241: Claims:

Borough of Palisades Park
 Regular Meeting of the Mayor and Council
 October 26, 2021

RESOLVED, by the Mayor and Council of the Borough of Palisades Park, that the following claims, aggregating **\$ 1,734,067.10** as so ordered and approved by the Finance Committee; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified the availability of funds; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor, Borough Clerk and Collector shall and are hereby authorized to draw warrants in payment of said claims:

Current Account	\$ 1,629,639.32
Capital Account	\$ 38,560.44
Swim Pool Account	\$ 17,120.43
Pool Trust	\$ 0
Recycling Trust	\$ 0
Unemployment Trust	\$ 1,527.78
Dog Trust	\$ 0
Cat Trust	\$ 0
Food Handling Trust	\$ 0
Municipal Alliance Trust Account	\$ 0
DDEF	\$ 0
Tree Preservation	\$ 0
Federal Share Forfeiture	\$ 0
Public Defender Trust	\$ 0
UFC Fines & Penalty	\$ 0
Net Payroll	\$ 0
Developers Escrow	\$ 0
Night Out Against Crime	\$ 0
Library	\$ 250.00
Affordable Housing Authority	\$ 2,241.13
Rent Affordable Housing	\$ 0
Escrow	\$ 44,728.00

Total	\$ 1,734,067.10
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NOW, THEREFORE, BE IT RESOLVED, that the Borough Clerk be and is hereby authorized to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Tax Collector

RESOLUTION 2021-242: Authorization of Tax Settlement (RE: 111 Grand Plaza LLC, 111-113 Grand Ave):

WHEREAS, 111 GRAND PLAZA LLC is the taxpayer of certain real properties designated as Block 503, Lot 11; commonly known as 111-113 Grand Ave; and

WHEREAS, the taxpayer filed appeals to its 2018, and 2019 real property tax assessments, which matters are presently pending in the Tax Court of New Jersey; and

WHEREAS, the assessment for the subject property is \$3,706,100; and

WHEREAS, upon review of information submitted, a reduction appears appropriate; and

WHEREAS, it is the recommendation of the Tax Attorney and Tax Assessor that this matter should be settled; and

WHEREAS, said settlement is in the best interests of the Borough of Palisades Park;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Palisades Park, that Tax Counsel be and he is hereby authorized and directed to execute any and all documents, which may be necessary in order to effectuate a settlement of litigation entitled "111 Grand Plaza LLC v. Palisades Park Borough", bearing Docket Nos. 013279-2018 and 002307-2019 presently pending in the Tax Court of New Jersey, so that the assessment be reduced to \$3,000,000 for years 2018 and 2019; and

BE IT FURTHER RESOLVED, that the foregoing settlement is predicated upon a full waiver by the taxpayer of any interest payable to the taxpayer on the refund provided the refund is paid within 60 days from the date of entry of the Judgment.

RESOLUTION 2021-243: Authorization of Tax Settlement (RE: 315 Mountain Rd LLC, 511 Lincoln St):

WHEREAS, 315 MOUNTAIN RD LLC is the taxpayer of certain real properties designated as Block 225, Lot 16; commonly known as 511 Lincoln St.; and

WHEREAS, the taxpayer filed appeals to its 2018, and 2019 real property tax assessments, which matters are presently pending in the Tax Court of New Jersey; and

WHEREAS, the assessment for the subject property is \$2,100,000 for both years; and

WHEREAS, upon review of information submitted, a reduction appears appropriate; and

WHEREAS, it is the recommendation of the Tax Attorney and Tax Assessor that this matter should be settled; and

WHEREAS, said settlement is in the best interests of the Borough of Palisades Park;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Palisades Park, that Tax Counsel be and he is hereby authorized and directed to execute any and all documents, which may be necessary in order to effectuate a settlement of litigation entitled "315 Mountain Rd LLC v. Palisades Park Boro", bearing Docket Nos. 007090-2018 and 008020-2019 presently pending in the Tax Court of New Jersey, so that the assessment for 2018 be retained at \$2,100,000 and the assessment for 2019 be reduced to \$1,900,000 only, the Freeze Act not applying; and

BE IT FURTHER RESOLVED, that the foregoing settlement is predicated upon a full waiver by the taxpayer of any interest payable to the taxpayer on the refund provided the refund is paid within 60 days from the date of entry of the Judgment.

RESOLUTION 2021-244: Authorization of 4th Quarter Tax Bill Due Date:

WHEREAS, the Tax Collector of the Borough of Palisades Park has determined that the mailing of the Reconciled Final 4th Quarter Tax Bills for the 2021 Calendar Tax Year was October 4, 2021.

BE IT RESOLVED, in accordance with (N.J.S.A.), 54: 4-67, the 4th quarter taxes shall be due without penalty, by November 10, 2021 at 4:30 P.M.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to furnish copies of this Resolution to the following:

1. Borough Administrator
2. Chief Financial Officer
3. Tax Collector

RESOLUTION 2021-245: Authorization of Municipal Alliance Grant for Alcoholism & Drug Abuse:

Abuse:

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Palisades Park , County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Bergen;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Palisades Park, County of Bergen, State of New Jersey hereby recognizes the following:

Borough of Palisades Park
Regular Meeting of the Mayor and Council
October 26, 2021

1. The Borough Council does hereby authorize submission of a strategic plan for the Palisades Park Municipal Alliance grant for fiscal year 2023 in the amount of:

DEDR	\$ 4507.18
Cash Match	\$ 1126.80
In-Kind	\$ 3380.39

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

RESOLUTION 2021-246: Authorization of Borough Clerk to Advertise for RFQ's (RE: Professional Services):

WHEREAS, the Borough of Palisades Park desires to advertise a Request for Qualifications for Professional Services for the Borough for the calendar year 2022; and

WHEREAS, a Request for Qualifications has been prepared with an issue date of November 4, 2021; and

WHEREAS, the Borough Attorney has prepared and reviewed the Request for Qualifications for Professional Services for the calendar year 2022 attached hereto and incorporated herein by reference and approves of same.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Palisades Park, County of Bergen and State of New Jersey that the Request for Qualifications for Professional Services for the calendar year 2022, a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to advertise the Request for Qualifications for Professional Services for the calendar year 2022 to be issued on November 4, 2021; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Clerk.

RESOLUTION 2021-247: Authorization of Full-Time Special Class I Police Officer:

WHEREAS, upon the recommendation of the Officer-in-Charge of the Police Department, there is a need to hire one (1) Full-Time Special I Police Officer; and

WHEREAS, it is in the best interests of the Borough and its residents to hire one (1) Full-Time Special I Police Officer; and

WHEREAS, Jason Shin has expressed an interest in working as a Full-Time Special I Police Officer for the Palisades Park Police Department.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Palisades Park, County of Bergen, State of New Jersey that Jason Shin be hired as a Full-Time Special I Officer effective immediately, at a salary of \$18.75/hr.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby directed to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Police Department
3. Jason Shin

RESOLUTION 2021-248: Authorization of Shared Services Agreement between the County of Bergen and the Borough of Palisades Park for the Provision of Information Technology Services:

WHEREAS, the Borough of Palisades Park seeks to enter into a Shared Services Agreement with the County of Bergen for Information Technology Services; and

WHEREAS, the term of the Shared Services Agreement shall be for a term of five (5) years unless terminated sooner as provided in the Shared Services Agreement, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, the Borough Administrator and Borough Attorney have reviewed the Shared Services Agreement between the Borough and the County of Bergen, a copy of which is attached hereto and

Borough of Palisades Park
Regular Meeting of the Mayor and Council
October 26, 2021

incorporated herein by reference, and recommend the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Palisades Park, County of Bergen and State of New Jersey that the Shared Services Agreement between the Borough of Palisades Park and the County of Bergen for Information Technology Services attached hereto and incorporated herein by reference, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Shared Services Agreement shall be for a term of five (5) years unless terminated sooner as provided in the Shared Services Agreement; and

BE IT FURTHER RESOLVED, that the Mayor be and he is hereby authorized and directed to execute the Shared Services Agreement with the County of Bergen attached hereto and incorporated herein by reference on behalf of the Borough; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution together with the signed Shared Services Agreement to the County of Bergen immediately upon its passage.

RESOLUTION 2021-249: Authorization of Department of Public Works Full-Time Laborers (RE: M. Bonaguaro & R. Corby):

WHEREAS, the Borough of Palisades Park has determined, after consultation with the Superintendent of the Department of Public Works, that there is a need for the hiring of two (2) full-time laborers for the Borough of Palisades Park Department of Public Works; and

WHEREAS, Matthew P. Bonaguaro and Ryan T. Corby have expressed interest in working for the Department of Public Works in a full-time capacity.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Palisades Park, County of Bergen and State of New Jersey that Matthew P. Bonaguaro and Ryan T. Corby are hereby appointed to the position of full-time laborer with a starting salary of \$18.75/hr.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby authorized and directed to furnish a copy of this Resolution to the following:

1. Superintendent of DPW
2. Chief Financial Officer
3. Payroll Department
4. Matthew P. Bonaguaro
5. Ryan T. Corby

RESOLUTION 2021-250: Award of Transportation for 2021 Senior Citizen Trips:

WHEREAS, the Borough Clerk's Office has solicited quotes to furnish transportation for two (2) trips for the 2021 Senior Citizen Trips; and

WHEREAS, the Clerk's Office has secured the following quotations:

- | | |
|------------------------------|-------------------|
| 1. Leros Point to Point Limo | NO QUOTE RECEIVED |
| 2. Matador Tours | NO QUOTE RECEIVED |
| 3. Academy Bus | \$ 2,887.00 |

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Palisades Park that, Academy Bus is the one responsible quote; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to prepare a purchase order to Academy Bus, P.O Box 1410, 111 Paterson Avenue, Hoboken, NJ 07030 in an amount not to exceed \$2,887.00; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer has certified the availability of funds; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and he is hereby authorized and directed to furnish copies of this Resolution to the following:

1. Chief Financial Officer
2. Academy Bus
3. Matador Tours

Borough of Palisades Park
Regular Meeting of the Mayor and Council
October 26, 2021

4. Leros Point to Point Limo
5. Senior Citizen Coordinator

**RESOLUTION 2021-251: Authorization of Chapter 159 Insertion of Revenue and Appropriation
RE: Body Worn Camera Grant:
APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJS 40A:4-87**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Palisades Park of the County of Bergen, New Jersey, hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$97,824.00, which is now available from the State of New Jersey, Office of the Attorney General for Body Worn Camera Program; and

BE IT FURTHER RESOLVED, that the like sum of \$97,824.00 is hereby appropriated under the caption of Body Worn Camera Grant.

BE IT FURTHER RESOLVED, that the above is the result of funds from the State of New Jersey, Office of the Attorney General in the amount of \$97,824.00.

RESOLUTION 2021-252: Authorization of Proposal for Consulting Services for the Palisades Park Police Department Provided by Rodgers Group:

WHEREAS, the Palisades Park Police Department is in receipt of a proposal from the Rodgers Group for consulting services in order to develop a customized policy manual for the Palisades Park Police Department; and

WHEREAS, the proposal is designed for a 6 month term commencing September 1, 2021 through March 1, 2022 at a cost of \$5,316.66 per month for a total of \$31,900.00; and

WHEREAS, the Borough Administrator and Police Committee have reviewed this proposal submitted by the Rodgers Group, a copy of which is attached hereto and incorporated herein by reference and recommends the approval of same; and

WHEREAS, the Borough Attorney has prepared a contract agreement between the Borough and the Rodgers Group for the consulting services for the Police Department, a copy of which is attached hereto and incorporated herein by reference and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Palisades Park, County of Bergen and State of New Jersey that the proposal submitted by the Rodgers Group for consulting services in the total amount of \$31,900.00 payable in six monthly payment so \$5,316.66 for the period September 1, 2021 through March 1, 2022 for the Palisades Park Police Department be and is hereby approved; and

BE IT FURTHER RESOLVED, that the agreement attached hereto and incorporated herein by reference between the Borough and the Rodgers Group be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to forward a certified copy of this resolution to the Rodgers Group upon its passage together with a copy of the contract agreement.

RESOLUTION 2021-253: Authorization of Proposal for 2021/2022 TRG Online Training for the Palisades Park Police Department Provided by Rodgers Group:

WHEREAS, the Palisades Park Police Department is in receipt of a proposal from the Rodgers Group for TRG Online Training in the amount of \$7,680.00 for years 2021/2022; and

WHEREAS, the Borough Administrator and Police Committee have reviewed this proposal submitted by the Rodgers Group, a copy of which is attached hereto and incorporated herein by reference and recommends the approval of same; and

Borough of Palisades Park
Regular Meeting of the Mayor and Council
October 26, 2021

WHEREAS, the Borough Attorney has prepared a contract agreement between the Borough and the Rodgers Group for the TRG Online Training for the Police Department, a copy of which is attached hereto and incorporated herein by reference and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Palisades Park, County of Bergen and State of New Jersey that the proposal submitted by the Rodgers Group in the amount of \$7,680.00 for the years 2021/2022 for TRG Online Training for the Palisades Park Police Department be and is hereby approved; and

BE IT FURTHER RESOLVED, that the agreement attached hereto and incorporated herein by reference between the Borough and the Rodgers Group be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to forward a certified copy of this resolution to the Rodgers Group upon its passage together with a copy of the contract agreement.

RESOLUTION 2021-254: Authorization of Shared Services Agreement between the Borough of Palisades Park and Palisades Park Police Department and the Palisades Park Board of Education effective November 1, 2021 thru June 30, 2022:

WHEREAS, the Mayor and Council and the Palisades Park Police Department wish to enter into a Shared Services Agreement with the Palisades Park Board of Education in order to provide, assist and support the school district with respect to providing security for our schools; and

WHEREAS, pursuant to N.J.S.A. 40A:65-1 et. seq. the Uniform Shared Services and Consolidation Act provides that local units of government may enter into a contract for the joint provision of any service which either party to said agreement is empowered to render or perform within its own jurisdiction and further authorizes municipalities to fulfill obligations by entering into a shared services agreement with another municipality or county government; and

WHEREAS, the Borough Attorney has prepared a Shared Services Agreement between the parties effective November 1, 2021 thru June 30, 2022, a copy of which is attached hereto and incorporated herein by reference and recommends the approval of same; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Palisades Park, County of Bergen and State of New Jersey that the Shared Services Agreement between the Borough of Palisades Park and Palisades Park Police Department and the Palisades Park Board of Education effective November 1, 2021 thru June 30, 2022, a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Administrator be and is hereby authorized and directed to execute the Shared Services Agreement attached hereto on behalf of the Borough; and

BE IT FURTHER RESOLVED, that the Borough Clerk be and she is hereby authorized and directed to forward a copy of this resolution together with the Shared Services Agreement to the Palisades Park Police Department and Palisades Park Board of Education upon its passage.

RESOLUTION 2021-255: Authorization of Refund of Building Permit Fees Charged Pursuant to Borough Ordinances Until October 31, 2021 For Repair Work and/or Improvements Due to Hurricane Ida:

WHEREAS, on September 28, 2021, the Mayor and Council of the Borough of Palisades Park adopted Resolution #2021-233 authorizing the waiving of building permit fees charged until October 31, 2021 for repair work and/or improvements due to Hurricane Ida; and

WHEREAS, the Building Department has advised the Mayor and Council that they have received and approved a request for a refund of the construction permit fees for the following individuals impacted by Hurricane Ida:

Kwan J. Kim, 435 3 rd Street., Palisades Park, NJ 07650	\$810.00
Soon Ok Lee, 457 Hillside Avenue, Palisades Park, NJ 07650	\$150.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Palisades Park is hereby authorized to refund **\$810.00** payable to Kwan J. Kim, 435 3rd Street, Palisades Park, NJ 07650 and authorized to refund **\$150.00** payable to Soon Ok Lee, 457 Hillside Avenue, Palisades Park, NJ 07650.

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to furnish certified copies of this Resolution to the following:

1. Chief Financial Officer
2. Building Department
3. Kwan J. Kim
4. Soon Ok Lee

RESOLUTION 2021-256: Authorization of Best Practices Inventory:

WHEREAS, the Borough of Palisades Park Mayor and Council have reviewed as per Local Finance Notice 2021-17, the Best Practices Inventory Program Work Sheet prepared by the Chief Financial Officer; and

WHEREAS, the worksheet was reviewed, discussed at the Mayor and Council meeting on October 26, 2021.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council, Borough of Palisades Park authorizes the Chief Financial Officer to transmit the check list as well as the Borough Clerk to prepare and submit the Best Practice Public Meeting Certification Form.

RESOLUTION 2021-257: Authorization of Website Maintenance Agreement with Kepler Base, LLC:

WHEREAS, the Borough of Palisades Park and Palisades Park Police Department are in need of website maintenance and security; and

WHEREAS, Kepler Base LLC has provided a proposal to the Borough in the amount of \$10,300.00 for website maintenance and security for the Borough and Borough Police Department for a term of one (1) year, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, the Borough Administrator and Police Committee have reviewed the proposal submitted by Kepler Base LLC, a copy of which is attached hereto and incorporated herein by reference and recommends the approval of same; and

WHEREAS, the Borough Attorney has prepared a contract agreement between the Borough and Kepler Base LLC for website maintenance and security for the Borough and the Police Department, a copy of which is attached hereto and incorporated herein by reference and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Palisades Park, County of Bergen and State of New Jersey that the proposal submitted by Kepler Base LLC in the amount of \$10,300.00 for website maintenance and security for a term of one (1) year for the Borough and the Palisades Park Police Department be and is hereby approved; and

BE IT FURTHER RESOLVED, that the proposal and agreement attached hereto and incorporated herein by reference between the Borough and Kepler Base LLC be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized and directed to forward a certified copy of this resolution together with the signed proposal and agreement to Kepler Base LLC upon its passage.

**RESOLUTION 2021-258: Adoption of Civil Rights Resolution:
CIVIL RIGHTS RESOLUTION**

A RESOLUTION TO AFFIRM THE BOROUGH OF PALISADES PARK'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Borough of Palisades Park to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of Borough of Palisades Park has determined that certain procedures need to be established to accomplish this policy.

NOW, THEREFORE, BE IT ADOPTED by the Borough of Palisades Park that:

Section 1: No official, employee, appointee or volunteer of the Borough of Palisades Park by whatever title known, or any entity that is in any way a part of the Borough of Palisades Park shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Palisades Park's business or using the facilities or property of the Borough of Palisades Park.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Palisades Park to provide services that otherwise could be performed by the Borough of Palisades Park.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Borough Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Palisades Park as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Borough Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Palisades Park. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Palisades Park's web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Palisades Park in order for the public to be made aware of this policy and the Borough of Palisades Park's commitment to the implementation and enforcement of this policy.

General Complaint Procedure:

Any individual who observes alleged wrongdoing on the part of officials, employees, or volunteers associated with the Borough of Palisades Park may report such action using this procedure. This includes any action the individual believes to constitute harassment, sexual harassment, or any other wrongdoing. Employees of the Borough of Palisades Park shall follow the Employee Complaint Procedure. All other individuals including volunteers and members of the public may report the alleged wrongdoing to the head of the applicable department or volunteer organization, or, if they prefer, or do not think that the matter can be discussed with the head of the applicable department or organization, they should contact the Borough Administrator or the Borough Attorney.

Reporting of such incidents is encouraged both when an individual feels that he or she is subject to such incidents, or observes such incidents in reference to other individuals. The report or complaint should be in writing, but individuals may make a verbal complaint at their discretion. If an individual has any questions about what constitutes harassment, sexual harassment, or any other workplace wrongdoing,

Borough of Palisades Park
Regular Meeting of the Mayor and Council
October 26, 2021

they may ask their supervisor or one of the individuals listed above. All reports of harassment, sexual harassment, or other wrongdoing will be promptly investigated by a person who is not alleged to be involved in the alleged harassment or wrongdoing.

No individual will be penalized in any way for reporting a complaint. There will be no discrimination or retaliation against any individual who files a good-faith harassment complaint, even if the investigation produces insufficient evidence to support the complaint, and even if the charges cannot be proven. There will be no discrimination or retaliation against any other individual who participates in the investigation of a complaint.

If the investigation substantiates the complaint, appropriate corrective and/or disciplinary action will be swiftly pursued. Disciplinary action up to and including discharge will also be taken against individuals who make false or frivolous accusations, such as those made maliciously or recklessly. Actions taken internally to investigate and resolve harassment complaints will be conducted confidentially to the extent practicable and appropriate in order to protect the privacy of persons involved. Any investigation may include interviews with the parties involved in the incident, and if necessary, with individuals who may have observed the incident or conduct or who have other relevant knowledge. The complaining individual will be notified of a decision at the conclusion of the investigation within a reasonable time from the date of the report an incident.

Motion Made By Councilperson: Kim
Seconded By Councilperson: Vietri
To Adopt Consent Agenda Resolutions #2021-241 thru #2021-258

ROLL CALL:

Councilperson

“	Kim	Yes
“	Lee	Yes
“	Min	Yes
“	Park	Yes
“	Pirrera	Yes, Recused from Resolutions #2021-247, #2021-252, #2021-253, #2021-254
“	Vietri	Yes

COUNCIL REPORTS:

Councilman Min – No report.

Councilman Lee – 440 Service calls were received by the DPW. He thanked them for cleaning the sidewalks and the front of building. He commented that the last storm was a National Disaster, which brought flooding issues out of the Borough’s control.

Councilwoman Pirrera – Reported the pool is now closed for the season, and all money has been turned in. She thanked Austin Ashley for assistance with Suez issue and thanked everyone for their help with funding.

Councilman Kim – Thanked the Mayor & Council for approving the Green Light Project. The coming project will be announced next month.

Councilman Vietri – Thanked the Mayor & Council for passing the hiring of the new officer for the schools. On October 6th, there was a call from ShopRite for a shoplifting crime. He commended Patrolman James Park and the Police Department for a very good job with bringing in the suspect and charging him. The Fire Dept. responded to a mutual aid fire call in Cliffside Park. Nobody was hurt, but the house was damaged.

Councilman Park – No report.

Councilman Lee spoke to residents and urged them to keep a positive outlook for the town.

Motion Made By Councilperson: Pirrera
Seconded By Councilperson: Min
To Open Meeting to the Public

All Present in Favor by Voice Vote.

PUBLIC PARTICIPATION:

Youngmin Jung – Stated that the President of the Stop Corruption Organization sent formal communication through email about a resident rally in front of the Municipal Complex. He had a question about the cleaning that happened in front of the Borough at the same time as the rally.

Thomas Yook – Complained about not having access to Borough Hall for the resident rally.

Lois Grato – Asked what the peaceful protest was about.

Kim Tussi – Spoke about the complaints of the flooding in Palisades Park and commented this was not the only town to experience flooding.

Youbong Won-Yoon – Asked about the Oversight Committee result. She asked what was implemented after the State Comptroller Report.

John Grala – Thanked the Mayor & Council for passing the Resolution to cancel permits after flooding as it helped a lot.

Neris Papoters – Directed the question to Councilwoman Pirrera – why were only cash payments received for this Pool Season. Ms. Pirrera was asked to answer after the conclusion of the meeting.

Hyuk Man Kwon – Mr. Lorenzo explained that political agenda questions cannot be asked at a Mayor & Council Meeting.

James Rotundo – Wanted to share the best time to clean the Borough Hall would be on the weekends when there are no employees or business being conducted.

Motion Made By Councilperson: Kim
Seconded By Councilperson: Vietri
To Close Public Portion

All Present in Favor by Voice Vote.

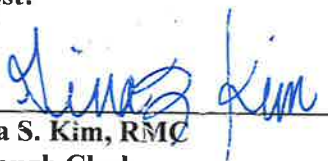
The Borough Administrator proceeded to answer the public's questions. Mr. David Lorenzo stated that Mr. Rotundo had already answered Mr. Jung's question. The cleaning was scheduled prior to the rally, and due to liability issues, cleaning could not be done during regular business hours. He answered Ms. Grato that he does not know what the rally was about. He answered Ms. Tussi that yes, other towns did get flooded. He deferred Ms. Won-Yoon's question to Mr. Schettino. The Borough Attorney answered that the report should be received soon. There were personnel changes, and all contracts were reviewed and either already revised or being revised. Every issue in the report was addressed. Councilman Kim asked if Palisades Park was the only town who received a State Comptroller Report. Mr. Schettino stated that numerous other towns had problems with sick pay. There was no criminality on anyone's part with respect to the mistakes that were made with the sick pay. Councilwoman Pirrera stated that there was constant arguing with pool customers about the 3% credit card fee, which is why credit card payments were stopped and only cash/checks were received. The Mayor addressed Mr. Kwon that he would discuss municipal matters but not politics.

Motion Made By Councilperson: Kim
Seconded By Councilperson: Vietri
To Adjourn Regular Meeting

All Present in Favor by Voice Vote.

Meeting adjourned at 5:48 P.M.

Attest:



Gina S. Kim, RMC
Borough Clerk